

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 1972

Field Office Distribution

Notices are available on Internet at <http://www.fsa.usda.gov/dam/forms/notices.asp>. Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa/>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

| Short Reference and Effective Date | Title | For |
|---------------------------------------|---|---|
| AO-1289 11-7-03 | Annual Report of Accomplishments Relating to Resource Conservation and Development (RC&D) Program | State Offices |
| AO-1290 11-10-03 | 2003 County Committee (COC) Election Ballots | State and County Offices |
| FI-2609 11-4-03 | Approved Methods to Pay Uniform Commercial Code (UCC) Fees | FSA Offices |
| PM-2387 11-10-03 | Flexible Spending Account Program (FSAP) Open Season for 2004 Plan Year | FFAS Employees |
| SP-8 11-10-03 | Farmed Shrimp Producers Approved Under the Trade Adjustment Assistance (TAA) Program | South Carolina, Texas, and Georgia State and County Offices |
| SP-9 11-12-03 | Shrimp Producers Approved Under the Trade Adjustment Assistance (TAA) Program | South Carolina, Texas, and Georgia State and County Offices |

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Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

| Short Reference and Effective Date | Title | For |
|--|--|--------------------------|
| 1-CONSV (Rev. 2) Amend. 1 10-27-03 | Conservation Cost-Share Automation System Operations | State and County Offices |
| 5-DAP Amend. 7 11-12-03 | 2001 and 2002 Crop Disaster Program | State and County Offices |
| 6-FLP Amend. 7 11-5-03 | Special Programs | State and County Offices |

Procedure Notices

Procedure notices issued since the last weekly checklist are listed in this table.

| PN Issue No. | Date | For |
|------------------|---------|--------------------------|
| PN Issue No. 176 | 11-5-03 | State and County Offices |

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

| Short Reference | Date of Obsolescence | Made Obsolete By |
|------------------|----------------------|---------------------------|
| 1-CONSV (Rev. 1) | 10-27-03 | 1-CONSV (Rev. 2) Amend. 1 |
| DAP-183 | 11-12-03 | 5-DAP Amend. 7 |
| SP-8 | 11-12-03 | SP-9 |

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or email to angela_coln@wdc.fsa.usda.gov.